

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting February 15, 2018

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: Penny Kill, John Goecke, Lori Ringwald, Holly Lee, Clarke Prichard. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principals: Scott Gephart, Susan Wagner; SEA Rep: Sarah Hemker; Staff: John Edinger, John Zerbe. Tara Kaverman.

V. Minutes of Previous Meeting The minutes of the January 11, 2018 organizational and regular meetings are presented for your review. If found to be in order, your approval is needed.

Goecke moved and Ringwald seconded the motion approving the minutes of the January 11, 2018 organizational and regular meetings as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Sarah Hemker entered here at 7:06 p.m.

*Tara Kaverman addressed the board regarding bus route issues

*John Zerbe addressed the board regarding the extra-curricular salary schedule, particularly the varsity assistant boys and girls basketball coaching positions not being officially filled in the last few years - those coaches are volunteering their time

John Zerbe exited here at 7:32 p.m.

VII. Treasurer's Report

- a) Appropriations for review - App/Bud Mods
- b) Activity funds for review
- c) Cafeteria reports for review
- d) Investments
- e) Income Tax Receipt information - see material & SM1/SM2
- f) Transfer of Funds for Severance - \$51,581.52
- g) Deisel Loan Fund - all current - \$2255 outstanding; student status = \$0; collectible - \$2255; fund balance = \$19,334.76
- h) Spencerville Ed. Foundation - annual mtg on 1/29/18; see material for projects detail & treasurer report
- i) REA & Associates - in first year of three-year contract; FY18-FY20
- j) Open Enrollment comparison - see material; current estimate net this year = \$432,000
- k) 2017 Medicaid Reimbursement = \$144,647.55; includes 12-13 and 13-14 audit settlements (\$73,211); 2016 = \$18,373.79
- l) Risk control inspection in January went well; good job Zach
- m) Bus Garage project - \$844,958.14; under original project 10% (\$873,672.80) by - \$28,714.66; extra lights; gates, lift, etc.
- n) Classified Salary Schedule included for reference
- o) Passed out list of 2108 BOE committee info for reference
- p) Current bills - motion to accept

Ringwald moved and Goecke seconded the motion approving payment of bills in the amount of \$929,148.33 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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VIII. Apollo Update - Penny Kill

411 Blast Day turned out great! Over 700 students visited our campus and many of them are completing the online applications every day. Currently, we have over 300 online applications. We are looking forward to receiving more applicant information on initial enrollment day which is February 13.

Lima Noon Optimist recognized youth in our area for Youth Appreciation Week. Three Apollo students were among the group of students recognized (Katherine Johnson, Kristen Johnson and Emily Prinsen).

We have kicked off our weekend warrior series. Our first class, DIY plumbing had 14 people attend.

We have narrowed down the applications for superintendent and will be doing the first round of interviews on Saturday and Thursday.

Our current enrollment is 653 and 41 of those students are from Spencerville.

IX. Administrator Reports - Scott Gephart and Susan Wagner

2/16/18 - staff in-service (assessment literacy)

2/17/18 - grades 7/8 boys basketball championship games at Crestview

2/21/18 - varsity girls basketball sectional at Bluffton vs Tinora at 8 p.m.

2/23/18 - varsity wrestling sectional at LCC

2/24/18 - varsity wrestling sectional at LCC

2/27/18 - ACT for all juniors

2/27/18 - Dr. Mohr dental talks with grade 1

2/27/18 - HS pre-contest concert at 7 p.m.

2/27/18 - varsity boys basketball sectional at Miller City vx Fairview at 6:15 p.m.

3/5/18 - grade 5 band and music concert at 6:00 p.m.

3/6/18 - MS band and choir concert at 6:30 p.m.

3/7/18 - 2-hour delay for teacher in-service (testing)

3/9/18 - HS band and choir contest

3/10/18 - HS band and choir contest

3/9/18 - grade 4 field trip to Johnny Appleseed Park for maple syrup tour

3/12/18 - HS band trip to Florida - all week

3/13/18 - grade 3 Johnny Appleseed mealworm presentation

HS Student Council getting humanitarian award from NWOSBA on March 8

John Edinger - Digital Academy update - 27 full time students; 10 doing credit recovery for total of 37 students taking 56 different courses/combo of 170 classes

Holly Lee - March discussion to have - doing survey of staff for feedback from all staff

X. Superintendent Report

- ESC contract services
- Building and Grounds - looking into other options for the possible soccer field as I have not received anything from Mac Athletics; we had Frost in to look at the roof corner above the west athletic doors; bus garage plaque to be donated by Core Consulting
- Donations - thank you to all
- Fireworks display - use of facility form on file for Summerfest Fireworks
- Personnel - actions 1, 2, 3, 4, 5, 11, 12; please give me direction as to what the board wants to do in regards to hiring a MS principal and technology teacher - my recommendation to the board is to hire both positions, first the MS principal and after that hiring, the technology teacher.
- Questions/Concerns

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XI. Recommended Action Items

Action items 1 - 2 were voted on in a block with Ringwald moving and Lee seconding:

1. Employ Substitutes (2-18-1)

___ moved and ___ seconded the motion to employ the following substitutes for the 2017-2018 school year, per demand, per salary schedule in effect. (BCII on file)

Teachers - James Williams, Carol Baumgarte

2. Employ Test Proctors (2-18-2)

___ moved and ___ seconded the motion to employ Rebecca McClure, Cole Roberts (ACT only), LuAnn Youngpeter, Daniele Hurst, Kay Langhals, Priscilla Willrath, Jen Parent, April Rex (ACT only) and Joy Buetner as Test Proctors for the 2017-2018 school year as needed at \$21.00 per hour, per time sheet approved and submitted to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

3. Accept Resignations (2-18-3)

Goecke moved and Ringwald seconded the motion to accept the resignations of Rachel Munshower and Sarah Hemker as 50% each Science Olympiad Coaches.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

4. Extra-Curricular Personnel (2-18-4)

Goecke moved and Ringwald seconded the motion to employ the following extra-curricular personnel for the 2017-2018 school year.

Science Olympiad Coaches - Rachel Munshower (65%)/Sarah Hemker (35%)
JV Softball - Lori Schwartz (67%)/Chuck Mulholland (33%)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

5. Approve Volunteers (2-18-5)

Goecke moved and Ringwald seconded the motion approve the following volunteers (BCI/FBI on file).

Track - Gabe Davisson, Nick Freewalt

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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6. Accept Donations (2-18-6)

Lee moved and Ringwald seconded the motion to accept the following donations:

<u>Date</u>	<u>To/For</u>	<u>From</u>	<u>Amount</u>
1/3/18	Athletics (FB Playoffs)	OHSAA	1,106.00
1/4/18	Athletics (Softball)	Athletic Boosters	85.00
1/4/18	Athletics (Baseball)	Athletic Boosters	90.00
1/8/18	MS 018	Box Tops for Education	136.50
1/11/18	Athletics (Track)	Athletic Boosters	480.00
1/16/18	District 018	Coca-Cola	113.38
1/19/18	EL 018 (FOCUS/TVC Program)	Ohio Oil & Gas Energy	500.00
1/19/18	Ed Foundation	Employee Payroll Deductions	85.00
1/22/18	GF/Technology Dept.	Charlene McCullough	500.00
1/26/18	HS Vocal	Concert Collections	101.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

7. 2018 Fireworks Display (2-18-7)

Ringwald moved and Goecke seconded the motion to allow the Chamber of Commerce to use facilities for the annual fireworks display. The date is Saturday, June 23, 2018. The rain date is Sunday, June 24, 2018.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

8. Contract Services (2-18-8)

Ringwald moved and Goecke seconded the motion to contract with the Allen County Educational Service Center for services of a school psychologist, SLD-DH (Special Education) Supervisor, Speech Therapist, Gifted Education Resource Teacher (as needed), Work Study Coordinator (as needed), Multiple Handicapped Services (as needed), Severe Behavioral Handicapped Services (as needed) and Curriculum (as needed) for the 2018-2019 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

9. Transfer of Funds (2-18-9)

Ringwald moved and Goecke seconded the motion to authorize the Treasurer to transfer for following:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
General Fund (001-7200-910)	Severance Fund (035-5100)	\$51,581.52	Severance Pay

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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10. Appropriation/Budget Modifications (2-18-10)

Lee moved and Ringwald seconded the motion to approve appropriation/budget modifications as presented by treasurer for period of December 20, 2017 through February 15, 2018 (\$8,125.00 = app; \$15,972.00 = bud). (Printout in board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

11. Bus Route Change (2-18-11)

Goecke moved and Ringwald seconded the motion to approve the addition of a town bus route payable at per trip rate per salary schedule in effect.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

12. Employ Bus Driver (2-18-12)

Goecke moved and Prichard seconded the motion to employ Rick Keller as bus driver for the newly added a.m. and p.m. town bus route, effective February 5, 2018 for the remainder of the 17-18 school year, per salary schedule in effect at current step. Route equal to one trip rate per day.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

13. Request for Executive Session (2-18-13)

It is recommended that the Board of Education retire to executive session for the purpose of discussing personnel (evaluations of superintendent and treasurer, treasurer's retirement) with public employees or regulated individuals.

Goecke moved and Ringwald seconded the motion that the Board of Education retire to executive session for the purpose of discussing personnel (evaluations of superintendent and treasurer, treasurer's retirement) with public employees or regulated individuals.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:29 p.m.

All exited except board, supt. and treas. - treas. exited at 8:55 p.m.

The Spencerville Board of Education returned to regular session at 9:08 p.m.

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14. Adjournment (2-18-14)

Ringwald moved and Goecke seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:08 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Penny Kill, Board President

Diane L. Eutsler, Treasurer